

## STEP 1

Complete the attached  
**Property Submission Form**

## STEP 2

Scan and email,  
along with your  
**Property Photographs**

## STEP 3

*We'll take care of  
the rest!*

If you have any difficulties  
with sending the information  
through to us via this process,  
please contact us on

**1300 585 836**

**Geoff & Nicki Gill**

# PROPERTY SUBMISSION FORM

## OWNER & PROPERTY DETAILS

Owner's Name(s): \_\_\_\_\_  
Phone (Home): \_\_\_\_\_  
Phone (Mobile): \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Region: \_\_\_\_\_

## 'SELLING' SIGN DETAILS

Phone Number for Sign: \_\_\_\_\_  
Delivery Address For Sign: \_\_\_\_\_  
*(if different to property address)*

## PROPERTY TYPE *(please tick one)*

**Please note that these categories are in line with the criteria established by the online real estate portals and are difficult to change, so please choose carefully. If you are unsure and need assistance, please call us. A \$150 administration charge applies if a property type change is requested.**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Acreage/Semi Rural | <input type="checkbox"/> Alpine               | <input type="checkbox"/> Apartment         |
| <input type="checkbox"/> Block of Units     | <input type="checkbox"/> Duplex/Semi-detached | <input type="checkbox"/> Flat              |
| <input type="checkbox"/> House              | <input type="checkbox"/> Retirement Living    | <input type="checkbox"/> Service Apartment |
| <input type="checkbox"/> Studio             | <input type="checkbox"/> Terrace              | <input type="checkbox"/> Townhouse         |
| <input type="checkbox"/> Unit               | <input type="checkbox"/> Villa                | <input type="checkbox"/> Warehouse         |

## NEW OR ESTABLISHED *(please tick)*

- Established property  New construction

## PRICE *(please note that a price is still required even if no price is displayed)*

Price \$ \_\_\_\_\_

## PRICE DISPLAY *(please tick and complete the required text if 'show text instead of price' is selected)*

- Show Actual price  Show text instead of price

TEXT : \_\_\_\_\_

## ABOUT THE PROPERTY *(please complete as much detail as possible)*

\_\_\_\_\_ Bedrooms      \_\_\_\_\_ Bathrooms      \_\_\_\_\_ Ensuites  
\_\_\_\_\_ Toilets      \_\_\_\_\_ Living Areas      \_\_\_\_\_ House Size (sqm)  
\_\_\_\_\_ Land Size (sqm)      Energy Efficiency Rating : \_\_\_\_\_

## PARKING *(please indicate)*

\_\_\_\_\_ Garage Space      \_\_\_\_\_ Carport Spaces      \_\_\_\_\_ Open Spaces



